



# XIV INTERNATIONAL CONGRESS OF

**Kyoto, Japan  
14–18 July 2014**

## **FOURTH CIRCULAR**

July 7, 2014

The 14th International Congress of Acarology, to be held in Kyoto, Japan, from Monday 14 until Friday 18 July 2014, will be coming soon. We look forward to meeting in Kyoto anyone with a keen interest in mites and/or ticks. In this circular, we would like to provide some information on abstract submission and proceedings published after the congress.

### **Getting to Kyoto**

Many people who come to Japan will arrive at Kansai International Airport (KIX; <http://www.kansai-airport.or.jp/en/index.asp>). From KIX, you can use train (JR: Japan Railway) or Airport Limousine Bus. Tickets can be obtained at the airport. We recommend trains, which is usually on time.

<http://www.kansai-airport.or.jp/en/access/index.html>

To whom arrive at Narita International Airport (NAA; <http://www.narita-airport.jp/en/index.html>), we recommend to use Shinkansen railway from Tokyo station. From NAA to Tokyo station, we recommend Narita Express by JR.

<http://www.narita-airport.jp/en/access/index.html>

We are predicting a typhoon approaching Japan during the week of July 6-12. It may influence on your flight schedule. Please confirm your airline before leave.

## **Weather and Clothes**

This is the end of rainy season in Japan. There will be some rain, and folding umbrellas are convenient. It is usually hot and humid, therefore short-sleeved shirts is enough outside. However, in buildings, most of which are air-conditioned, some people may feel chilly.

<http://www.accuweather.com/en/jp/kyoto-shi/224436/weather-forecast/224436>

## **General Information**

### **REGISTRATION**

On-site registration will start at 16:00 on Sunday (July 13) at a lobby of Kyoto Terrsa (west building). Please pick your congress kit there. The registration desk will open at 8:30 in the morning from Monday to Wednesday and 13:00 on Thursday.

Staffs of travel agent, JTB, will stay at the registration desk and be available for your personal trip if necessary.

### **ROOMS**

Opening and closing ceremony and poster session, special program “My Favorite Acari” are held in TERRSA Hall (west building). Other symposia and oral sessions are held at 2nd and 3rd floor of the east building. Please see maps:

### **NAMEPLATE**

Please put your nameplate on during the congress. It will be used as your ID to participate congress activities.

### **WELCOME RECEPTION**

Welcome reception will be taken place in TERRSA hall, the west building of Kyoto Terrsa on Sunday (July 13) from 18:00 – 20:00. It is included in your registration fee and all participants including accompanying persons are welcome to join the reception.

## **COFFEE BREAK**

Coffee and some other soft drinks will be served Monday to Thursday 15:30 – 16:30, and Tuesday to Friday (except Thursday) 10:30 – 11:30 at the 1st floor of Kyoto Terrsa. It is included in you and an accompanying person's registration fee.

## **LUNCH**

Official lunch time will be 12:45 – 14:00 although the time may be changed a little depending on a symposium. Lunch is not included in registration fee. Information of restraints is available on a sheet provided at the registration desk and maybe by your Japanese colleagues.

## **BANQUET**

The congress banquet (the congress dinner) will be taken place on Tuesday July 15 from 18:00 in Genji-no-ma at the 3rd floor of Hotel Granvia Kyoto on the Kyoto railway station. Please bring your nameplate and ticket with you to join the banquet. For the location and route to Hotel Granvia Kyoto, please take a look at a map in a congress bag. Please do not miss a traditional Japanese dance at the opening of the banquet.

## **Presentations**

All programs are finally fixed. Please visit our website.

<http://ica14.acarology-japan.org/scientific-program>

### **ORAL PRESENTATIONS (Symposia and General sessions)**

General oral presentations are allocated 15 minutes (including questions). Please take this into consideration when preparing your presentation. All speakers including both at a symposium and general sessions should leave your presentation file at the lobby of TERRSSA Hall (at the 2nd floor) at least 3 hours prior to your symposium/session begins. Bring your presentation file using USB flash drives, CD-R or DVD-R. Only PowerPoint files (.ppt or .pptx) are accepted. Own computers are not accepted. We prepare laptop PCs for presentation; Windows 7 English version in which Microsoft PowerPoint 2010 and 2013 are both installed.

## POSTERS

The poster session will be taken place in TERRSA Hall from Monday (July 14) 17:00 to Thursday (July 17) 18:00. All posters should be set up on Monday (July14) 15:30 – 17:00. Size of poster board is 90 cm width and 210 cm high. Please put up your poster on the poster board with your poster number (ID) provided in an abstract book. Poster number (ID) will be marked on each poster board. Materials to put up your poster (thumbtack, drawing pin) will be provided at each poster board.

Presenters of posters with odd numbers should attend the poster session –explaining own poster to audience- on Monday (July14) and those with even numbers on Wednesday (July16) 17:00 – 18:30 to exchange with audience. During the time, poster presenters will receive a certificate of your attendance of ICA14. All posters should be removed by Thursday (July17) 20:00. After Thursday (July17) 20:00, all posters left in the hall will be disposed.

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We are looking forward to your participation and are trying to organize a stimulating congress. As we begin planning sessions for the conference, your ideas are welcome. Please send your suggestions or any questions to the Local Organizing Committee (E-mail: [contact-ica14@ica14.acarology-japan.org](mailto:ica14@ica14.acarology-japan.org)).

## Local Organizing Committee Members

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|------------------------------|--|
| ✧ President                  | Hiroshi Amano  |
| ✧ Vice-president             | Fujio Kadono (President of the Acarological Society of Japan)  |
| ✧ Secretariat-general        | Masahiro Osakabe   |
| ✧ General affairs department | Norihide Hinomoto (Manager),<br>Shuichi Yano, Gen Takaku, Hidenari Kishimoto, Tomohide<br>Matsuo, Katsura Ito, Shingo Toyoshima, Keiko Oku, Hideo<br>Ohtake, Yasuki Kitashima, Kazumi Tagami, Satoshi Shimano,<br>Ryuji Uesugi |
| ✧ Treasurers                 | Naoki Mori, Taro Maeda   |
| ✧ Scientific program         | Koichi Goka, Kimiko Okabe  |
| ✧ Publication                | Tetsuo Gotoh, DeMar Taylor   |
| ✧ Social communication       | Yasuhiro Yano, Fujio Kadono  |