Preparing a manuscript for ICA 14 Proceedings

Instruction for Authors

1. Authors wishing to have full papers corresponding to their presentations considered for publication in the Proceedings of the Congress should submit their manuscripts before or on 18 July 2014 to the Editorial Office for ICA14 Proceedings (see below).

2. Proceedings of the 14th International Congress of Acarology will be published as a special issue of The Journal of the Acarological Society of Japan.

3. Manuscripts of original research papers, technical notes and reviews are accepted for consideration. No manuscript that has been published elsewhere will be accepted for publication. Technical notes describe a new technique or rearing method, or substantial improvements of existing methods. Two or more articles by the same author may be published in the issue.

4. Each manuscript is critically reviewed by two anonymous scientists. Two proceeding editors decide on the acceptability of the manuscript after taking the reviewer’s advice into consideration. When revision of a manuscript is requested, the revised manuscript should be returned within five weeks after notification. Otherwise, the manuscript will be processed as being withdrawn from submission.

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6. Authors will receive proofs for correction after their contributions are formatted. Subsequent proofs will be sent at the discretion of the editors. Authors should note that proof corrections must be marked clearly and kept to a minimum. In case of multiple authors, the proof will be sent to the corresponding author unless otherwise indicated.

7. Any funds provided for the study should be cited as a footnote on the first page of the manuscript.

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   Page 2: ABSTRACT (not to exceed 250 words) and Key words (up to 6).

   From Page 3: INTRODUCTION, MATERIALS AND METHODS, RESULTS, DISCUSSION, ACKNOWLEDGEMENTS, REFERENCES.

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Example:

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